United States Department of State

Foreign Affairs Manual

VOLUME 2 – General

Change Transmittal: GEN-388
Date: 01-06-2012

2 FAM 1120
PUBLICATION IN THE FEDERAL REGISTER

Changes

1. This Change Transmittal issues updates to 2 FAM 1120, Publication in the Federal Register:
    - The major change (policy) is for the requirement for proof of clearance on submissions to publish (versus clearance).
    - Authorities are updated.
    - There is a new section 2 FAM 1123.4, Notice Templates which provides a link to templates that notice writers may use.
    - All other changes are for plain language, updating and adding links, and conformance to current practice, and are relatively minor.
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1111.1).
4. The office responsible for the material in this subchapter is A/GIS/DIR. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions (Paper Copies)

1. Remove and discard the old 2 FAM 1120 (CT:GEN-381; 09-16-2011) and insert the new 2 FAM 1120 (CT:GEN-388; 01-06-2012).
2. After inserting the material in the binder, insert this change transmittal letter immediately following the CT Checklist, then fill in the entry line for CT:GEN-388 and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.